

CARNEYS POINT TOWNSHIP MEETING
REGULAR MEETING MINUTES
MARCH 7, 2012

The Regular Meeting of the Township Committee was held on the above date at the time of 6:30 p.m. with Committeemen Newton, Racite, Dennis, Brown and Pelura present. Also present were M. Stout-CMFO/Administrator, J. Proffitt-Clerk, R. DiGregorio-Chief of Police, E. Gilbert-Public Works.

Mayor Pelura called the meeting to order and read the **Open Public Meeting Act**. Mayor Pelura introduced Brownie Troop #92207 and Leader Jennifer McCann to lead the **Pledge of Allegiance to the Flag**. Mayor Pelura thanked the Troop members and presented each one with a Township pin. **Roll call** was taken.

Mayor Pelura asked for a motion to approve the minutes from the regular Committee Meeting held on February 15th and the Special Budget Meeting held on February 23, 2012. Motion was made by Mr. Brown, seconded by Mr. Newton and all were in favor except Dr. Racite who was not on the Committee at that time.

Under Applications: Mayor Pelura mentioned **Educational Enhancements** for Vannamee, Schultz and Kleban of the Police Dept. to attend Heavy Truck Enforcement at a cost of \$20.00 each. **Educational Enhancements** for Johnson, Giordano, Kleban in the Police Dept. to attend Arrest, Search and Seizure on May 15th at \$160 per person being paid with forfeiture Funds. **Educational Enhancements** for Krivda and Vannamee of the Police Dept. to attend a Gun Weapon seminar on March 22nd at a cost of \$55.00 per person. **Educational Enhancements** for Colletti and Hogan to attend a Room Clearing course on March 12th and 13th at a cost of \$200 per person. **Educational Enhancement** for Colletti, Kirsch and Vannamee to attend a seminar on Arrest, Search and Seizure at a cost of \$160 per person paid through forfeiture funds. Motion to approve all above was made by Mr. Dennis, seconded by Dr. Racite and all were in favor. **Educational Enhancements** for Rastelli, Racite, Schultz and Petruz to attend Vehicle Interdiction on April 11th to 13th at no cost to the Township. **Educational Enhancement** for Krivda and Vannamee to attend Basic Tactics for Warrants on May 1st to 4th at no cost to the Township. Chief DiGregorio said these two seminars have had the dates changed but the same people will attend when they are rescheduled. Motion to approve was made by Mr. Dennis, seconded by Mr. Newton and all were in favor.

Mayor Pelura mentioned **Park Permit #6** for a baby shower on April 15th at the Rec. Complex. Motion was made by Dr. Racite, seconded by Mr. Dennis and all were in favor. There was also **Park Permit #7** for a family reunion on August 18th at the Rec. Complex. Motion to approve was made by Mr. Dennis, seconded by Mr. Newton and all were in favor.

Mayor Pelura moved on to ask approval for a **Bingo Application** for Habitat for Humanity of Salem County on April 13th at PGHS. Motion was made by Mr. Dennis, seconded by Mr. Brown and all were in favor. Mayor Pelura said Habitat for Humanity is also holding a **Raffle Application** for the same night. Motion to approve was made by Mr. Dennis, seconded by Mr. Newton and all were in favor. Lastly, there was a **Raffle Application** for the Penns Grove HS Band Boosters on April 20th at the High School. Motion was made by Mr. Dennis, seconded by Mr. Brown and all were in favor.

Mayor Pelura moved on to **Resolutions:**

RESOLUTION 2012-42

DUPLICATE TAX SALE CERTIFICATE

Mr. Newton made a motion to approve the Tax Collector issuing a duplicate Tax Sale Certificate to Block 146, Lot 9, seconded by Dr. Racite and a unanimous vote was taken.

RESOLUTION 2012-43

FLEXIBLE SPENDING / MEDICAL REIMBURSEMENT ACCOUNT

Mr. Dennis made a motion to authorize an account be opened for the Aflac Flexible Spending / Medical Reimbursements for Township employees. Motion was seconded by Mr. Newton. Mrs. Stout explained this is required per the Insurance Company for employees who signed up for the Flexible Spending account. A unanimous vote was taken.

RESOLUTION 2012-44

RATIFYING CONFIDENTIALITY AGREEMENT

Motion was made by Mr. Dennis to ratify a confidentiality agreement with Tri-County Real Estate, seconded by Mr. Newton. Voting was as follows. Mr. Newton and Mr. Dennis voted yes while Dr. Racite, Mr. Brown and Mayor Pelura abstained from the vote.

RESOLUTION 2012-45

EMERGENCY TEMPORARY RESOLUTION

Dr. Racite made a motion to approve the emergency temporary resolution in the amount of \$68,136.41, seconded by Mr. Brown. Mrs. Stout said this is just to extend the Temporary Budget until the 2012 Budget is adopted. A unanimous vote was taken.

RESOLUTION 2012-46

APPROVE THE INDUSTRIAL COMMISSION BUDGET

Motion was made by Mr. Dennis to approve the Industrial Commission Budget for 2012 in the amount of \$11,200.00. Motion was seconded by Dr. Racite and a unanimous vote was taken.

RESOLUTION 2012-47

TRANSFER APPROPRIATION RESERVES

Dr. Racite motioned to approve the transfer of appropriation reserves in the amount of \$700.00, seconded by Mr. Dennis and a unanimous vote was taken.

RESOLUTION 2012-48

HIRE COURT RECORDER

Motion was made by Mr. Dennis to approve the hiring of Hedwig Hogg as the Municipal Court Recorder on the as needed basis, seconded by Dr. Racite and a unanimous vote was taken. Mr. Dennis mentioned she is the person who is currently filling in that position.

RESOLUTION 2012-49

LETTER OF CREDIT

Dr. Racite made a motion to approve an amendment to the Irrevocable Standby Letter of Credit issued by JPMorgnaChase for Willie Feldman, seconded by Mr. Dennis. Mr. Jordan mentioned this was a change in the address on the letter of credit. He said the Planning Board and the Construction Official feels everything is on time so it should be completed before the letter of credit expires. A unanimous vote was taken.

RESOLUTION 2012-50

HIRE TEMPORARY PART-TIME HOUSING OFFICER

Motion was made by Mr. Dennis to approve the hiring of Kathy Parsons as the part-time housing officer, seconded by Dr. Racite. Mr. Dennis explained that the Housing Officer will be out for surgery and Ms. Parsons will be filling in while he is out. A unanimous vote was taken.

RESOLUTION 2012-51
FINAL PAYMENT AND MAINTENANCE BOND

Dr. Racite made a motion to authorize the final payment to Ricky Slade Construction, Inc. for the Miscellaneous Road Repair project and to authorize the Maintenance Bond. Motion was seconded by Mr. Dennis and all were in favor.

Final reading and public hearing of Ordinance 868

ORDINANCE 868

AN ORDINANCE AMENDING CHAPTER 169 OF THE CARNEYS POINT TOWNSHIP CODE AND INCREASING THE PERMIT FEE FOR CASUAL SALES.

Mayor Pelura opened the ordinance up for public questions and comments. With no questions or comments from the public this portion was closed and a motion to adopt was made by Mr. Dennis, seconded by Mr. Newton. Mr. Brown said this is for an increase in the yard sale fees from \$3.00 to \$10.00. This fee has not been increased in almost 30 years. Mayor Pelura added the fee increase will help cover the administration cost in the office. A unanimous roll call vote was taken with Dr. Racite abstaining from the vote.

Under **Correspondence**: Mayor Pelura mentioned a letter from Joseph Massare Superintendent of the Schools thanking the Committee for attending a school budget presentation on Saturday morning. Also, the letter invited all residents to attend a budget presentation on March 26th at 7 pm in the High School auditorium. Speaking of the auditorium, The Penns Grove High School Spring Play will be presented on March 15th, 16th and 17th. Mayor Pelura said the title is "Honk" which is an adaptation of The Ugly Ducking. Mr. Dennis mentioned on March 21st will be Mayors for Meals". He said the Clerk should be getting something for this to distribute to the Committee. Mr. Dennis asked if anyone is interested to let him know. Mayor Pelura explained that this was an event for just Mayors of the different towns, but he felt it was good for the whole Committee to be involved in.

Under **Old Business**: Mr. Dennis mentioned the Deputy Court Administrator position. He said the closing date for applications is Thursday and interviews will be scheduled sometime in a few weeks. Mr. Dennis said the AOC conducts the interviews for Court Administrators and part of the procedure is to have a panel of other Administrators sit in on the interviews. The Court Administrator for Carneys Point has been selected to sit in on an interview this Friday. Mr. Dennis said he is asking the Committee to allow for her to attend. Motion was made by Mr. Dennis, seconded by Dr. Racite and all were in favor. Mr. Dennis reminded everyone of the Safe Surrender Program (FSS) on April 21st through April 27th. He explained that in Atlantic City fugitives can turn themselves in. The Court Administrator will be volunteering her time on April 27th.

Mr. Jordan moved on to address the court bailiff position. He said the person chosen also works on an as needed basis as a Police Dispatcher. This is a conflict with the AOC, being he is part of the Police Department. Mr. Jordan said an easy fix to the problem is to change the name of the position and have the funds for payment come out to the Police Dept. Mr. Jordan said the person will be paid from a Police line item, where money has been moved already, and be called a Municipal Court Security.

RESOLUTION 2012-54
APPOINT MUNICIPAL COURT SECURITY

Motion was made by Mr. Dennis to rescind resolution 2012-38 and to approve the appointment of Kevin Collins as Municipal Court Security, seconded by Mr. Newton and a unanimous vote was taken.

Mr. Jordan mentioned a proposal he received from Chief DiGregorio on trading in two high mileage vehicles to obtain one vehicle with lesser mileage. Chief DiGregorio said any additional money needed will be provided with Drug funds. He said there will be no expense to the Township. The vehicles are 108 and 110.

RESOLUTION 2012-55

TRADING IN OF TWO POLICE VEHICLES

Dr. Racite made a motion to allow for the vehicles to be traded in and to obtain a lesser mileage vehicle at no cost to the Township. Motion was seconded by Mr. Newton and a unanimous vote was taken.

Mr. Gilbert spoke of the repair project to the Municipal roof. He said Mr. Palena, Construction Official made a few suggestions which would change the plans slightly. Mr. Gilbert spoke to the Architect for the project and the changes will be made. Mr. Gilbert said he will keep the Committee updated.

Under **New Business**: Mr. Gilbert announced to the Committee the estimated Clean Community Grant amount as being \$15,207.08.

Chief DiGregorio spoke of a letter received a few weeks ago from Brownie Troop #92207 on wanting to do a service project by cleaning Dunns Park. The Chief said he is proud of the girls for attending the meeting and for taking on the project of cleaning Dunns Park. Mr. Gilbert said the girls will be distributing letters to all the alphabetical streets which border the park. The letter will ask residents to keep an eye open to destructive behavior or trash and to help keep the park clean. The Chief said the Police Explorers will be assisting the Girl Scouts. Brownie Leader Jennifer McCann said the girls were looking for a project and this was a suggestion. She said the girls want the park to be clean and safe for everyone to use.

Dr. Racite mentioned an article in the newspaper in cost of health insurance. It mentioned the best deal and to shop around. Dr. Racite said once a year Mrs. Stout along with our Insurance Broker check into all insurances to make sure we are getting a good deal. He commended Mrs. Stout for being diligent.

Mr. Brown mentioned the electric bills for the Township. He said the Township earlier at the budget meeting the Township approved an agreement to purchase energy through another provider to save money. Mr. Brown said the savings will be over 100 thousand dollars over the three year agreement.

Mr. Jordan reviewed with the Committee his on-going files. He mentioned an agreement between the Township and the Sewerage Authority for vehicle fuel. He said this agreement has been sent to their Attorney for review and approval. Mr. Jordan mentioned several communications between Attorney Don Masten over a Small Cities Grant. Mr. Jordan asked if there was any information on the wind and solar ordinance. Mr. Dennis said the Planning Board Engineer and Members have been working on this and should have a sample ordinance to the Planning Board for their review in April.

Public Participation: Mary Ottinger of Leap Ave. mentioned excessive vehicle speed on 6th Ave. between 6 and 8 am. She said cars pass cars on that road. Chief DiGregorio said he will put the electronic speed sign on the road and send a few more patrols during those hours. Mr. Dennis asked about County officers helping. The Chief said he will look into getting their help. Mrs. Ottinger asked if anything is going on with 7th Ave as far as development. Mr. Dennis said there has been a proposal. He said there will be a public meeting along the way.

Mayor Pelura again thanked the Brownie Troop for attending and for their help in cleaning up Dunns Park.

RESOLUTION 2012-52
EXECUTIVE SESSION

Mr. Dennis motioned to convene into Executive Session, seconded by Dr. Racite and unanimous vote was taken. The regular meeting ended at 7:27 pm.

A motion was made by Mr. Dennis to reconvene in regular session, seconded by Dr. Racite and all was in favor. The regular meeting reconvened at 8:27 pm with the following action taken.

Mayor Pelura mentioned the Chief of Police said one of the part-time dispatchers is leaving for a full time job. Mayor Pelura said the Chief would like to advertise for additional help. Dr. Racite made a motion to authorize the advertising for a part-time police dispatcher, seconded by Mr. Dennis and all were in favor.

With no further business to discuss, a motion was made by Dr. Racite to adjourn, seconded by Mr. Newton. Motion passed with five affirmative votes. Meeting adjourned at 8:35 p.m.

Approved: 3-21-2012



June Proffitt, Municipal Clerk